

SUNSET RANCH ELEMENTARY PTC OPEN MEETING MINUTES



DATE: Tuesday, September 12, 2023

TIME: 3:15pm

LOCATION: Multipurpose Room

PRESIDING: Melody Williamson

BOARD MEMBERS PRESENT:

POSITION	NAME	PRESENT (P) / ABSENT (A)
President	Melody Williamson	P
Vice President Operations	Athena Huin	P
Vice President of Events	Soraya Tuason	P
Vice President of Events	Rebecca Craiovan	P
Treasurer	Jamie Manjarrez	P
Secretary	Celeste Curcio	P
Director of Strategic Planning	Suzann Sent	P
Director of Volunteer Support	Kendra Robinson	P

1. TOPIC: Call to Order and Welcome

PRESENTERS: Melody Williamson

Overview: Call to Order and Introduction of PTC Meeting Called to Order at 3:15pm.

Key Discussion:

PTC President, Melody Williamson, introduced the Parent Teacher Club (PTC) and welcomed parents. PTC's role of partnership and collaboration between parents, teachers and staff was defined.

2. TOPIC: Principal Update

PRESENTERS: Cachet Abedi

Overview: School theme and mission discussion

Key Discussion:

Principal Secretary, Cachet Abedi, presented on behalf of Principal Kircher as she was at a monthly District meeting.

The Ranch's theme this year is "Better Together" as we work on collaboration between parents, students and staff. The Ranch is taking care of the school from top to bottom

including a staff Pilates class! Additionally, the Ranch is launching a focus on service learning with a school mission of innovation and community centeredness.

State Testing Update: ELA percentages are exceeding standards. The ELA Standard is 65%. District ELA is 65% while SRES is at 71% which represents a 1% increase from last year.

3. TOPIC: PTC Overview

PRESENTERS: Melody Williamson

Overview: Provide overview of PTC's community building endeavors and impacts

Key Discussion:

Spirit Wear Store – opened not as a fundraiser, but a method for embedding a sense of community in showing our coyote pride.

Coyote Night Outs – intended to bring community together. There is no charge for raffle tickets distributed at the Chic-Fil-A event.

Shade Structure Announcement – PTC is funding a 30x40 shade structure for the SRES blacktop! Once the District approves the Vendor, the selected company will come and do a project overview.

PTC Support – Financial support for PTC programs and projects comes from our community and events including but not limited to Family Supporter, Fund Run, Parent Soiree, - Call to action for Parents and Community, please support the PTC whether through volunteering, sponsorship or attending events.

4. TOPIC: Upcoming Events

PRESENTERS: Soraya Tuason and Rebecca Craiovan

Overview: Upcoming Events

Key Discussion:

Fund Fun – This is PTC's largest fundraiser of the year. It supports a large portion of PTC programs and activities for our students and teachers at the Ranch.

Fall Carnival – Date Change: 20th to 27th - Looking for volunteers, Committee and Chair positions available

New Events This Year –

January Family Bingo Night: Business donation, pizzas, free family event.

Multi Cultural Night: Tables will be set up for different cultures and backgrounds showcasing food, clothing and countries

Parent Soiree – Coming in November. More information to come. Volunteers welcome

Sweethearts Dance

5. TOPIC: Treasurer Update **PRESENTERS:** Jamie Manjarrez

Overview: Introduction and Fiscal Transparency with presentation of Money Tree graphic

Key Discussion:

Review of Revenue and Expenses

Revenue Highlights:

Corporate sponsors \$4,500 compared to \$5,500 goal

Family Supporters \$7,000 compared to \$11,000 goal

Coyote fund run \$16,260 compared to goal is \$42,000 by 9/22

Parent soiree - \$28,000 goal

Expense Highlights:

VAPA – Prop 28 recently passed and provided more funds to the school for this program. Therefore the PTC reallocated the VAPA \$800 to the classroom/teacher reimbursement fund.

Classroom teacher Expense – another teacher was added. Examples of items expenses are: cardstock, desk caddies, roller bins

TOPIC: By Law Update **PRESENTERS:** Board Members

Overview: Define additional positions added to the By Laws

Key Discussion:

By Law Addition and Definitions – VP of Operations, Director of Strategic Planning, Director of Volunteer Support.

Motion to Approve the Amended By Laws as presented.

Proposed: Jamie Manjarrez

Second: Athena Huin

8 Voting Members	Yay	Nay
	8	0

Meeting adjourned at 3:36pm