

# **WELCOME**

**Sunset Ranch Elementary  
PTC General Meeting  
March 12, 2024**

# AGENDA

**CALL TO ORDER & APPROVAL OF MINUTES**

**Melody Williamson**

**PRINCIPAL UPDATE**

Lori Kircher

**PTC PRESIDENT UPDATE**

Melody Williamson

**FINANCIAL UPDATE**

Jamie Manjarrez

**CHAIRPERSONS UPDATES**

Chairpersons

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

# **Craig Rouse**

**Senior Director Facilities, Maintenance & Operations  
Rocklin Unified School District**

# Other Business

## Shade Structure update by Craig Rouse, Senior Director Facilities, Maintenance & Operations

- Requirements have changed
  - Access compliance from shade structure to the parking lot
  - SRES is close to the requirement
  - Architect must be used, fee may be \$35,000
  - SB515- requirement for path of travel
    - 28% of project must be put toward the access requirement
  - Increased to \$100,000 - \$115,000
    - Additional single structure will increase it to \$135,000
  - Two school districts are getting lobbying to remove 20% requirement
    - LA Unified and San Diego - large districts with major influence
  - Decision Needed: \$30,000 - \$40,000 additional for one 30' x 40' shade structure
- 3/18 update - PTC board to meet and discuss

# AGENDA

**CALL TO ORDER**

Melody Williamson

**PRINCIPAL UPDATE**

**Lori Kircher**

**PTC PRESIDENT UPDATE**

Melody Williamson

**FINANCIAL UPDATE**

Jamie Manjarrez

**CHAIRPERSONS UPDATES**

Chairpersons

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

# Principal Update

- Caaspp Testing in Grade 3rd-6th 4/29-5/10 (make-ups following)
  - PTC to provide \$500 for testing snacks, Melody will purchase and bring to office
- High-Five Fridays
  - Create a fun atmosphere
- Rochambeau (Trimester Celebration)
  - Trimester celebration, cohesive environment and positive atmosphere

# AGENDA

**CALL TO ORDER**

Melody Williamson

**PRINCIPAL UPDATE**

Lori Kircher

**PTC PRESIDENT UPDATE**

**Melody Williamson**

**FINANCIAL UPDATE**

Jamie Manjarrez

**CHAIRPERSONS UPDATES**

Chairpersons

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

# PTC President Update

- Board and Chair Recruitments for 2024/2-25
- After meeting will meet with interested parties to provide details of positions



# AGENDA

**CALL TO ORDER**

Melody Williamson

**PRINCIPAL UPDATE**

Lori Kircher

**PTC PRESIDENT UPDATE**

Melody Williamson

**FINANCIAL UPDATE**

**Jamie Manjarrez**

**CHAIRPERSONS UPDATES**

Chairpersons

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

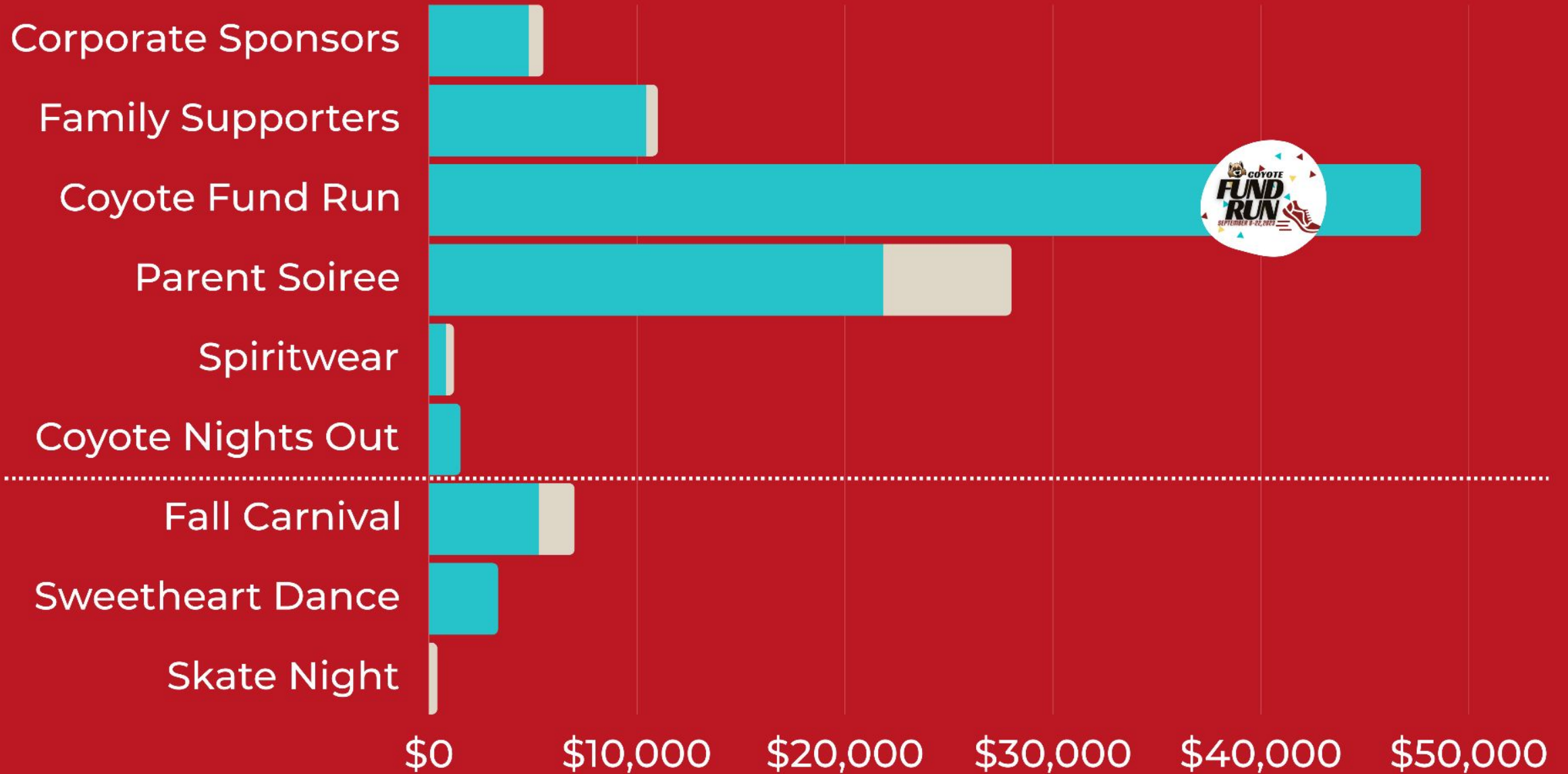
# Treasurer Update

Jamie Manjarrez

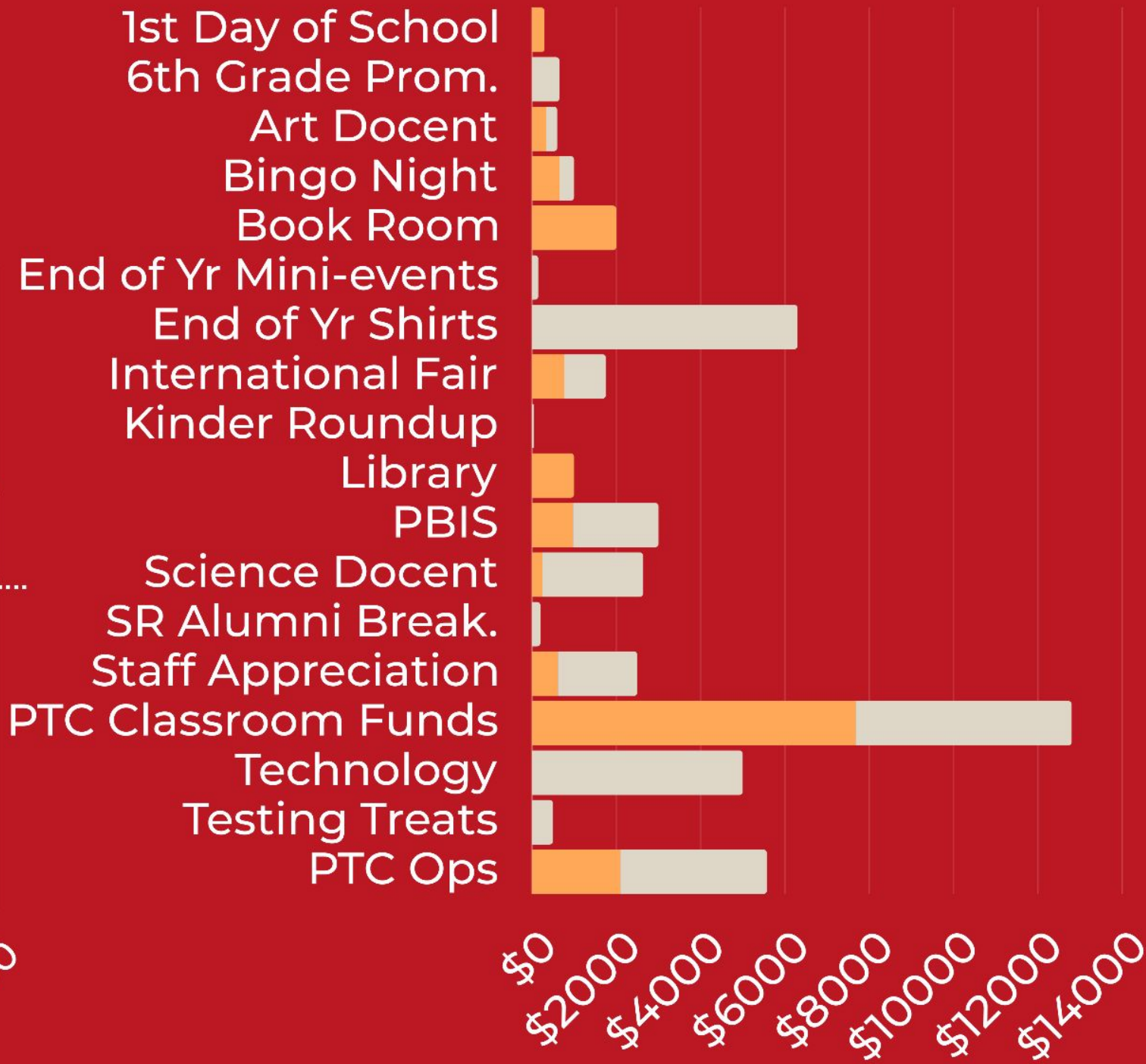
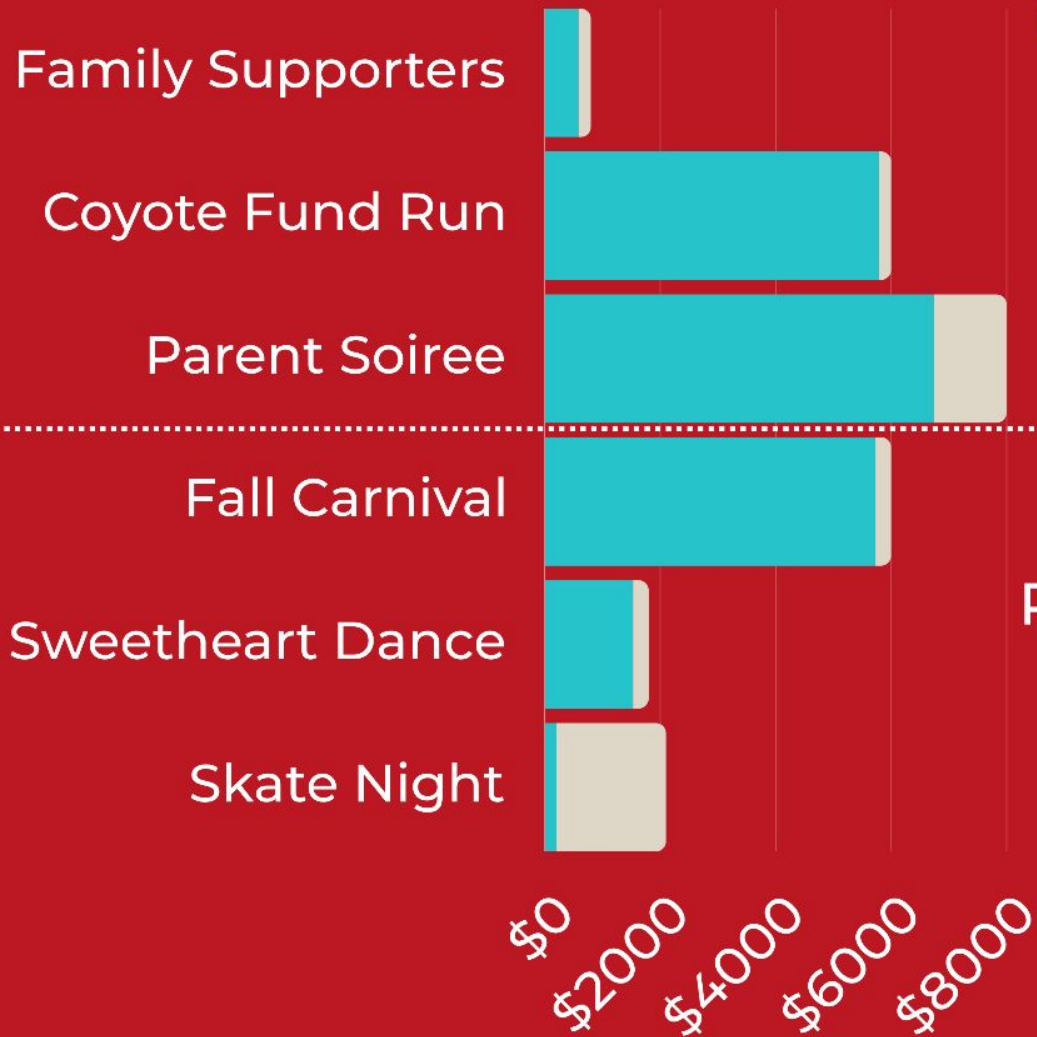
02.12.24



# Revenue



# Expenses



# Expenses con't.

- On December 13, 2023, the PTC Executive Board approved \$70,502.36 for two shade structures

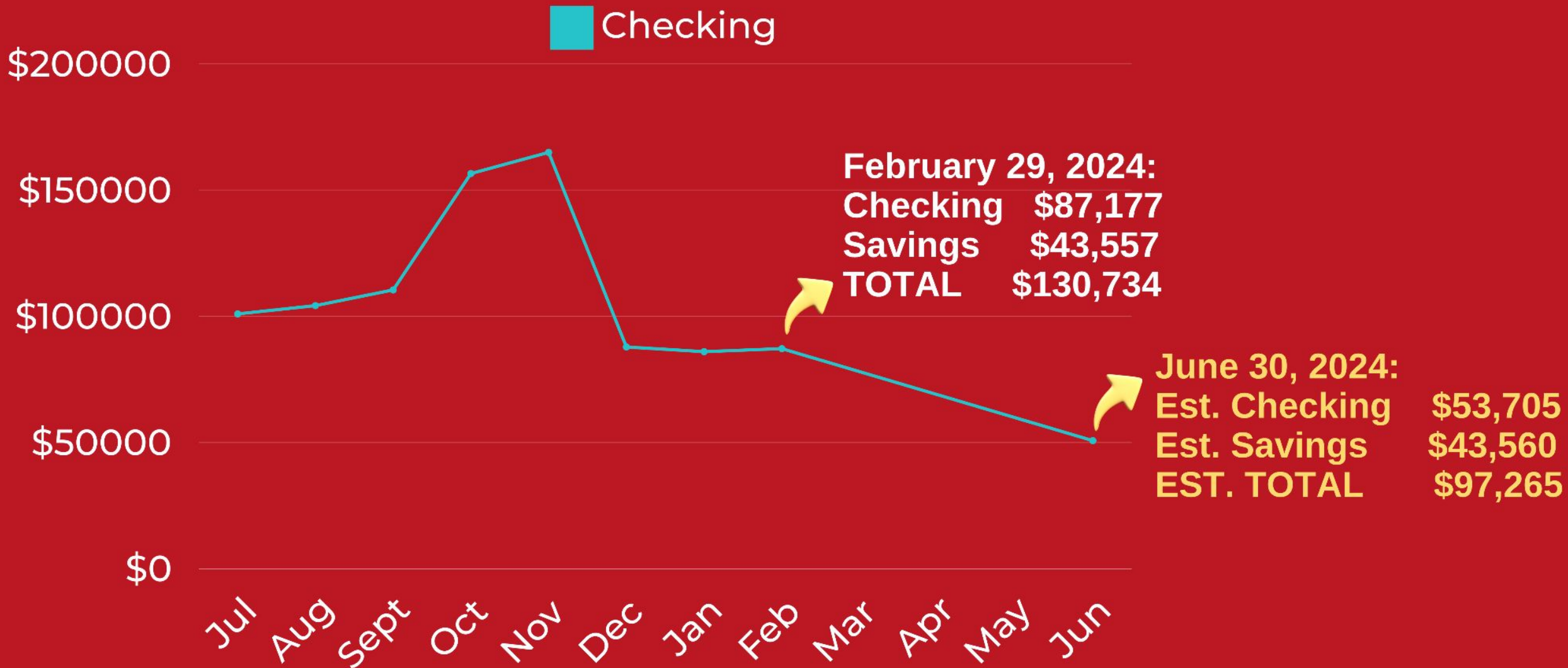


30' x 40'



20' x 20'

# Bank Balances



# AGENDA

**CALL TO ORDER**

Melody Williamson

**PRINCIPAL UPDATE**

Lori Kircher

**PTC PRESIDENT UPDATE**

Melody Williamson

**FINANCIAL UPDATE**

Jamie Manjarrez

**CHAIRPERSONS UPDATES**

**Chairpersons**

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

# Chairpersons Updates

## ART DOCENT

**Melissa Savage**

- Athena presented
- No needs or concerns at this time

## CORPORATE SPONSORS

**Melody Williamson**

- Going well and wrapping up
- Will need a dedicated chair next year



# Chairpersons Updates, con't.

## COYOTE NIGHTS OUT

Celeste Curcio

- No major updates
- 

## FAMILY BINGO NIGHT

January 25, 2024

Joni Bennion and Kehau Stancil

- Worked well: good turn out, positive atmosphere, well received
- Areas of improvement: Two hours was too long, bingo cards-reuse or limit amount, slices of pizza were small, some people won multiple prizes
- Budget: Within budget

# Chairpersons Updates, con't.

## FAMILY SUPPORTERS

Suzann Sent

- Will have an additional donation
- Late call for names on End-of-Year shirts
- Will need chair(s) next year

## HEAD ROOM PARENT

Emily Longacre-Small

- Teachers appreciate monthly staff lunch
- Emily returning to chair next year

# Chairpersons Updates, con't.

## **HOSPITALITY (Staff Appreciation)**

**Kendra Robinson and Stacey Rennels**

- Getting ready for Teacher Appreciation Week
- Birthdays: volunteer responsible for Jan-March birthdays included extra items and some may have felt left out. Perhaps having standard gifts next year
- Budget: On track

## **INTERNATIONAL FAIR**

**March 19, 2024**

**Athena Huin and Rebecca Craiovan**

- Higher than expected commitment, 20 countries represented
  - Budget: As a result to higher participation increase to original budget approved
- Four cultural performances

# Chairpersons Updates, con't.

## SCIENCE DOCENT

Lisa Hornick

- Most class have had several experiments
- Continuing next year with Lisa as the chair
- Budget: On track

## SKATE NIGHT

April 11, 2024

Katie Garcia

- Sunset Ranch students are free; parents and non-students will pay \$10 admission
- Glow theme continues since we have an abundance of glow sticks
- Will need a new chair next year

# Chairpersons Updates, con't.

## SOCIAL MEDIA

**Katie Masters**

- Katie continuing as chair next year
- Calendar is helpful to plan out postings; graphics and text helpful for post
  - Instructions will be added to calendar

## SPIRITWEAR

**Melody Williamson**

- Looking at other vendors, some which provide year long storefront which is important to families that start after initial orders
- Looking at other designs and logo
- Possible to not have a chair, other schools have company manage

# Chairpersons Updates, con't.

## **SWEETHEART DANCE**

**February 9, 2024**

**Kaylynne Pointer**

- Well attended
- Went well,: DJ on floor meant more dancing, WHS student volunteers added to energy
- Areas of improvement: Refreshments ran out
- Budget: within budget
- New chair for next year

## **Senior Alumni Breakfast**

**June 3, 2024**

**Joni Bennion**

- Any senior who attended Sunset Ranch that is currently in Rocklin Unified

# AGENDA

**CALL TO ORDER**

Melody Williamson

**PRINCIPAL UPDATE**

Lori Kircher

**PTC PRESIDENT UPDATE**

Melody Williamson

**FINANCIAL UPDATE**

Jamie Manjarrez

**CHAIRPERSONS UPDATES**

Chairpersons

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

# Events Update

## BOOK FAIR FAMILY NIGHT

March 19, 2024

- Looking forward to this upcoming event

## FAMILY PICNIC

April 26, 2024

- No needs or concerns at this time



# Events Update, con't.

## YEARBOOK SIGNING PARTY

June 5, 2024

- No needs or concerns at this time

## 6th GRADE PROMOTION

June 5, 2024

- No needs or concerns at this time

# AGENDA

**CALL TO ORDER**

Melody Williamson

**PRINCIPAL UPDATE**

Lori Kircher

**PTC PRESIDENT UPDATE**

Melody Williamson

**FINANCIAL UPDATE**

Jamie Manjarrez

**CHAIRPERSONS UPDATES**

Chairpersons

**EVENTS UPDATE**

Rebecca Craiovan  
Soraya Tuason

**OTHER BUSINESS**

All

# Meeting Records

- Call to order:
- Adjournment: 7:38
- Attendees present: Soraya Tuason, Melody Williamson, Suzann Sent, Kendra Robinson, Athena Huin, Kristina Epidendio, Stacy Reynolds, Joni Bennion and Kehau Stancil Lori Kircher, and Jamie Manjarrez.

# **Thank You**

**Join us for our next meeting!  
April 9, 2024 at 6:00pm**