

WELCOME

**Sunset Ranch Elementary
PTC Board - Special Session
December 13, 2023**

AGENDA

CALL TO ORDER

Melody Williamson

PRINCIPAL UPDATE

Lori Kircher

PTC PRESIDENT UPDATE

Melody Williamson

PTC VICE PRESIDENT OF EVENTS UPDATE

Soraya Tuason

OTHER BUSINESS

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ADJOURNMENT

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Principal Update - Shade Structure



- Shade Structure
 - Background
 - Request for Funding

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President Update



- Executive Board Updates
 - Secretary
 - Celeste resigned as board Secretary
 - Suzann is acting Secretary
- Shade structure funding request

Financial Questions



- Did the PTC plan for this large purchase?
 - Yes! Before the school year began, we were informed that this project would reach the funding phase within a few months.
- Does the PTC have the funds?
 - Yes! There is enough funding for this project as it was pursued using a surplus of general funds that accumulated during the COVID-19 school years.
- Will this large purchase take funds away from current programs?
 - No, this large purchase will not impact any of the 20+ programs offered by our PTC to all students.

Financial Snapshot

Starting Cash and Revenue

\$190,847

Fundraising Expenses

\$18,207

Program Expenses

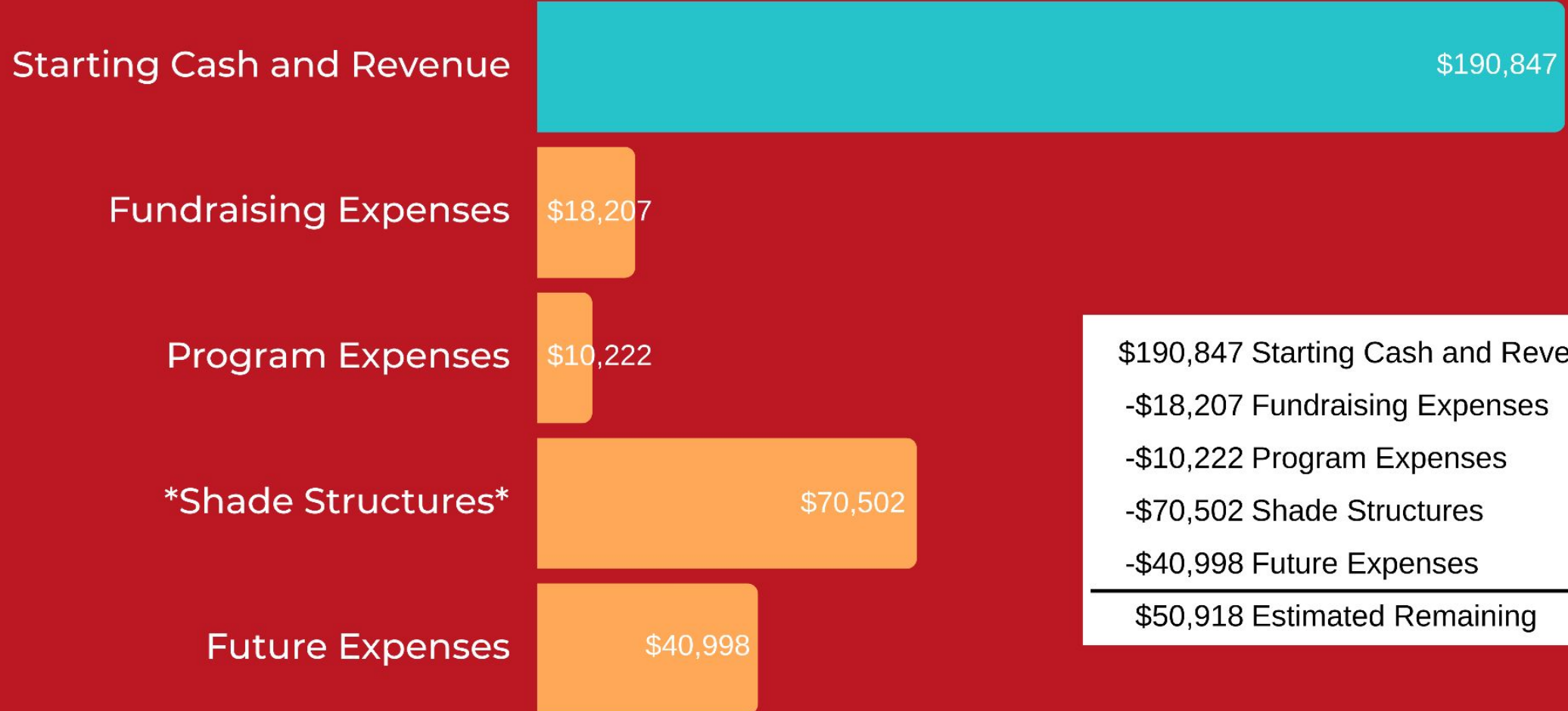
\$10,222

Shade Structures

\$70,502

← Proposed

Financial Position



\$190,847 Starting Cash and Revenue
-\$18,207 Fundraising Expenses
-\$10,222 Program Expenses
-\$70,502 Shade Structures
-\$40,998 Future Expenses

\$50,918 Estimated Remaining

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Events Update - Budget Request

- Family Bingo Night will take place on January 25, 2024
 - The chairpersons, Kehau Schlick-Harris and Joni Bennion, have requested a budget of \$1,000 for expenses to put on the Bingo night (see chart).
 - This is a free event and Bingo, pizza, and prizes will be provided.
 - The event will not exceed 300 persons (per fire safety guidelines).
- Questions?

Item Name	Description	How much	Qty	Cost	Actual cost	Notes
Gym	Seating		300			16 tables - about 16-20 on each - saying 18
Costco Pizza	12 regular w/out additional cut	12	300	\$ 9.95	\$ 248.75	20 boxes of pizza
Daubers	Bingo stampers	40	7	\$ 29.99	\$ 209.93	1 box of 40 - dot markers instead of actual daubers 280 total
Bingo Cards	3 game sheets	100	8	\$ 12.99	\$ 103.92	2 sheets for 6 games total each participant
Tax	Dot markers and bingo cards			\$ 22.64	\$ 21.14	
Roblux	gift card prize	1	30	\$ 12.00	\$ 18.00	*purchased
Roblux	gift card prize	1	50	\$ 20.00	\$ 30.00	*purchased
Electric Keyboard	prize	1		\$ 69.00	\$ 23.39	*purchased
Cotton Candy Machine	prize	1		\$ 99.99	\$ 49.99	*purchased
Budget Prizes					\$ 215.00	*will use to purchase to get to 25 raffle prizes
Popcorn						
Ice						
Supplies	Plates, Napkins					
SUBTOTAL:					\$ 920.12	
Budget	Requested Amount				\$ 1,000.00	
Total left					\$ 79.88	

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Thank You

Join us for our next meeting!
February 13, 2024 at 6:00pm

Meeting Records

- **Location:** Zoom
- **Call to Order:** The regular meeting of the Sunset Ranch PTC was called to order at 6:04 p.m. on Wednesday, December 13, 2023.
- **Attendees present:** Melody Williamson, Lori Kircher, Kendra Robinson, Suzann Sent, Soraya Tuason, Jamie Manjarrez, Athena Huin, Raima, and Natalia

Transitioned to Open Board Meeting due to lack of general audience.

Funding Request for Shade Structure

- Principal Kircher presented the funding opportunity for the shade structure for the school. Approximate funding will be \$70,502

Motion 1- Soroya motioned to approve the funding for the Shade Structure, seconded by Athena. No objections. The motion was unanimously approved.

Event Funding

- Soraya brought up funding request of \$1,000 for Bingo Night

Motion 2- Jamie motioned to approve the budget of \$1,000 for Bingo Night,, seconded by Soraya. No objections. The motion was unanimously approved.

- Adjournment: 6:32 p.m.